Risk assessment template

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| Club / Venue name:  |  | Important links on managing risk:  | [Completed example risk assessment](https://sportscotland.org.uk/covid-19/support-for-clubs-and-community-sport-organisations/gyfffsresources/) |
| Assessment carried out by:  |  |   | [Scotland’s route map through and out of the crisis](https://www.gov.scot/publications/coronavirus-covid-19-framework-decision-making-scotlands-route-map-through-out-crisis/) |
| Date assessment was carried out:  |  |  | [HSE Health and Safety - Risk assessment advice](https://www.hse.gov.uk/simple-health-safety/risk/index.htm) |
| Date of next review:  |  |  | [Getting your facilities fit for sport guidance](https://sportscotland.org.uk/covid-19/getting-your-facilities-fit-for-sport/) |
|  |  |  | [Getting your coaches ready for sport](https://sportscotland.org.uk/covid19-coaching/) |
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| Responsibilities of management  |  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Building essentials |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Hygiene, health & safety |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Cleaning  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Physical distancing |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Symptoms of COVID-19  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| First aid |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Inform  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Staff  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date Complete | Review |
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| Sport-specific  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Organised coached activities  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Delivering coached activities  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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