Risk assessment template

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| Club / Venue name: |  | Important links on managing risk: | [Completed example risk assessment](https://sportscotland.org.uk/covid-19/support-for-clubs-and-community-sport-organisations/gyfffsresources/) | |
| Assessment carried out by: |  |  | [Scotland’s route map through and out of the crisis](https://www.gov.scot/publications/coronavirus-covid-19-framework-decision-making-scotlands-route-map-through-out-crisis/) | |
| Date assessment was carried out: |  |  | [HSE Health and Safety - Risk assessment advice](https://www.hse.gov.uk/simple-health-safety/risk/index.htm) | |
| Date of next review: |  |  | [Getting your facilities fit for sport guidance](https://sportscotland.org.uk/covid-19/getting-your-facilities-fit-for-sport/) | |
|  |  |  | [Getting your coaches ready for sport](https://sportscotland.org.uk/covid19-coaching/) | |
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| Responsibilities of management | | | | | | |  |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | | Review |
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| Building essentials | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Hygiene, health & safety | | | | | | |
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| Cleaning | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Physical distancing | | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | | Review |
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| Symptoms of COVID-19 | | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | | Review |
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| First aid | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Inform | | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | | Review |
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| Staff | | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date Complete | | Review |
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| Sport-specific | | | | | | |
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| Organised coached activities | | | | | | |
| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | Date complete | Review |
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| Delivering coached activities | | | | | | | |
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